The closing date is **10th October 2023** –Please return your completed application form to Simon Atherley (accounts@asfordbyfc.com).

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| --- | --- | --- |
| Position applied for: Operations Manager | | |
| Closing date: **10th October (5pm)** | | |
| Full Name |  | |
| Address including postcode |  | |
| If you have been at this address less than five years, please give previous address |  | |
| Home telephone: | | Mobile telephone: |
| Email address: | | |
| Do you have access to the use of a vehicle?  **YES / NO** | | Do you hold a current driving licence?  **YES / NO** |

**Education**

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| --- | --- | --- | --- |
| Subjects | Qualifications gained  (eg Degree ‘A’ level, NVQ ) | Date | Grade |
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**Job related qualifications/specialised training**

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| Course title and qualification achieved (if applicable) | Date | Grade |
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**Present or most recent job:**

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| --- | --- | --- | --- |
| Job title: | | Employer’s name and address: | |
| Date started: | Date finished: | Salary: | Notice required |
| Purpose of job, management responsibilities and main tasks: | | | |
| If not currently employed, reason for leaving. | | | |

**Previous employment, most recent first**

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| --- | --- | --- | --- | --- | --- |
| Employer | Job title | From | To | Brief description of duties | Reason for leaving |
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Please tell us about gaps in your employment history, starting with the most recent, with reasons eg career break to look after children or other dependents, travelling, training or education.

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| --- | --- | --- |
| From | To | Reason |
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**Are you related to any person who works in a paid or unpaid capacity for Asfordby Football Club?**

**YES/NO**

**If yes please give details**

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**Relevant skills, knowledge and experience**

Please use these pages to show how you meet each of the essential criteria in the person specification and what evidence you have to show you meet each item. Please structure your statement adopting the key requirements set out in the job advertisement.

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**Immigration, Asylum and Nationality Act 2006**

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| Are you eligible to work in the UK? **YES / NO** |

**References**

Please give the names and addresses of two referees who must not be related to you or a member of your household. One must be your current or most recent employer. We will only contact your referees if we make you a conditional offer.

**Please ask permission prior to submitting referees’ details.**

|  |  |
| --- | --- |
| **Referee 1** | **Referee 2** |
| Name: | Name: |
| Role of referee | Role of referee |
| Organisation: | Organisation: |
| Time known this person | Time known this person |
| In what capacity? | In what capacity? |
| Address inc postcode: | Address inc postcode: |
| Email: | Email: |
| Telephone: | Telephone |

**Declaration**

I declare that to the best of my knowledge and belief, all statements contained in this form are correct. I understand that should I make a deliberate misrepresentation any employment offered to me may be terminated. In submitting this information, I agree

that my application details may be held securely by Asfordby Football Club Ltd

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_